## One-On-One Computer Class September

Application	Aug. 11 <sup>th</sup> (Mon)~Sep. 10 <sup>th</sup> (Wed)
Orientation Date & Time	Sep. 11 <sup>th</sup> (Thu) 13:30~14:00
	Please bring your own computer if you want to use it to study.
Days	All Thursdays. (A total of 6 lessons), free to lend you our laptops.
Time	13:30~15:00
Date	Sep. 18, 25
	Oct. 2, 9, 16, 23
Contents	<ul> <li>■ Basic computer operation &amp; Basic Windows</li> <li>■ Basic &amp; skilled use of MS Word</li> <li>■ Basic &amp; skilled use of MS Excel L</li> <li>■ Basic &amp; skilled use of PowerPoint</li> <li>■ Basic &amp; skilled use of Internet</li> <li>■ Basic &amp; skilled use of Image Processing</li> </ul>
Target	No matter your nationality or age. But you should know Katakana • Hiragana.
Fee	¥5,000 (One-on-one 6 lessons) Once paid, no refund.
Place	Yumeoooka Office Tower 13F Konan Lounge classroom
Limited to	First 8 applicants.
Application	Come or by call, please tell us your name, ward, telephone number, nationality and if you will bring your own laptop or lend ours.
Sponsor	Yokohama Konan International Lounge TEL 045-848-0990 Yokohama Konan-Ku Kamiooka-Nishi 1-6-1 Yumeoooka Office Tower 13F

Yokohama Konan International Lounge, entrusted by Konan Ward Office, operating under "NPO Yokohama Konan International Exchange Association."